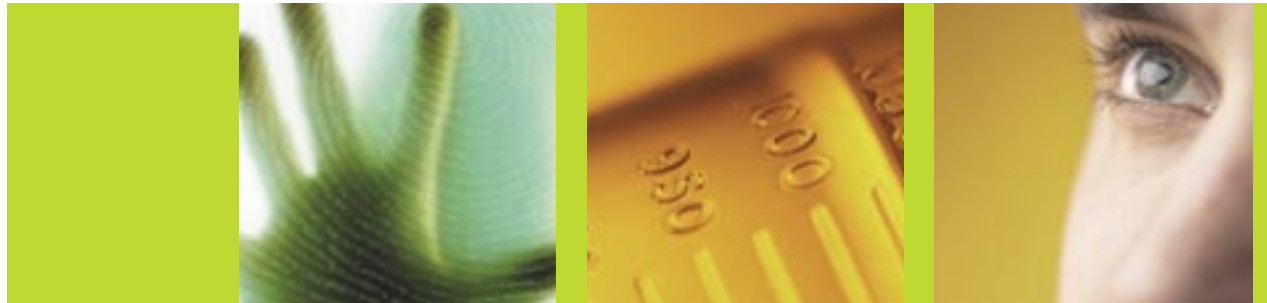


Competency Standards

for nurses in general practice



Professional development plan (enrolled nurse)

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Professional development plan¹ (enrolled nurse²)

Date	Units of competency 'I need to do further work to consistently meet this unit of competency'	Professional development activity	Evaluation
Self assessment 1 July 2004 Review 15 January 2005	Core competency unit 1 Functions in accordance with legislation, policies and procedures affecting nursing practice.	This is a high priority for me as I am out-of-date. Review the legislation relevant to nursing in [state/territory]. Buy a book on law and nursing and review a chapter every month. Attend a seminar/workshop on nursing and the law or health law.	I have copies of the legislation and other relevant documents and I have reviewed them. I have purchased a text-book and I have reviewed chapters on negligence and vicarious liability, and consent to treatment but I need to finish reviewing the book. I have booked into the ANF Branch's seminar on nursing and the law.
Self assessment 1 July 2004 Review 15 January 2005	Core competency unit 5 Demonstrates critical thinking in the conduct of enrolled nursing practice.	Complete self-assessment against the competency standards so that I can identify my strengths and weaknesses. Discuss my nursing practice and my role within the general practice with the supervising registered nurse.	I have completed the self-assessment and I have prepared this professional development plan. The registered nurse and I have started having a short meeting on the day where we are both working to discuss clinical issues and to consider areas where I can expand my knowledge and skills. The registered nurse and I have plans to discuss my role with the general practitioners within the next 3 months.

¹ IMPORTANT – keep your activities as you may need to change the plan during the year.

² Registered nurse (division 2) in Victoria.

<p>Self assessment 1 July 2004</p> <p>Review 1 July 2005</p>	<p>Core competency unit 8 Contributes to the promotion of safety, security and personal integrity of individuals and groups within the scope of enrolled nursing practice.</p>	<p>Very important.</p> <p>Review my safety and quality of care role in the general practice:</p> <ul style="list-style-type: none"> • What do I do if I see something going wrong? • How should I review my role to ensure that I am providing safe and high quality nursing care? • What are we doing in the general practice to reduce adverse events and errors? • What are the high risk areas in my role? 	<p>I have reviewed the policies and procedures and considered the standards for general practice.</p> <p>I have looked at the work I do and I developed a list of areas of risk and I have started doing some investigations into risk reduction in these areas.</p> <p>I have arranged for safety and quality to be on the agenda of the general practice meetings and we have started a register of adverse events and near misses that all the staff can use.</p>
<p>Self assessment 1 July 2004</p> <p>Review 1 July 2005</p>	<p>Enrolled nurse in general practice competency unit 1.4 Recognises the need for ongoing education and training to maintain competence for nursing practice.</p>	<p>Important.</p> <p>Undertake some ongoing education relevant to my nursing work in general practice.</p>	<p>I have booked into a course on nursing and the law.</p> <p>I am looking for a local course that will update my knowledge and skills relating to infection control.</p>
<p>Self assessment 1 July 2004</p> <p>Review 1 July 2005</p>	<p>Enrolled nurse in general practice competency unit 3.1 Manages resources to promote optimal care for individuals and groups.</p>	<p>Very important.</p> <p>Review the sterilisation procedures used and update my knowledge and skills.</p> <p>Consider the documentation requirements and assess whether they are being met.</p>	<p>I am looking for a local course that will update my knowledge and skills relating to infection control.</p> <p>I have found the information about the sterilising equipment being used and I have discussed the equipment and the processes with the practice manager who is contacting the local representative to arrange an update.</p>