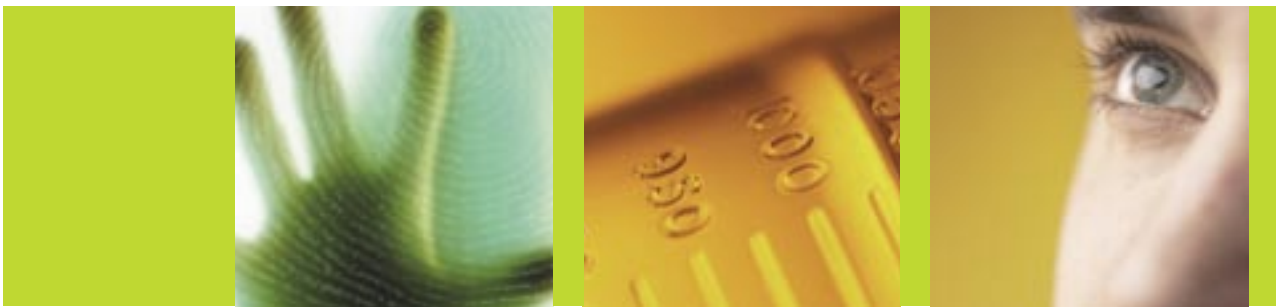


Competency Standards

for nurses in general practice



Course outline

Competency standards for registered and enrolled nurses in general practice An Australian Nursing Federation project funded by the Australian Government Department of Health and Ageing. The competency standards for nurses in general practice were developed by a University of South Australia project team led by Terri Gibson and Marie Heartfield. First published August 2005.

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Course outline

Aim

To introduce nurses to the competency standards for nurses in general practice and demonstrate their use for professional development purposes.

Objective

By the end of the session participants' will have:

- Discussed the use of the competency standards for nurses in general practice for professional development purposes;
- Reviewed the resources available on the competency standards website and their relevance to nurses in general practice, practice managers and general practitioners.

Mode of Delivery

- One 3-hour workshop

Content

1. Brief explanation of what competency standards are and why the tool-kit was developed.
2. Overview of the process of developing the competency standards tool-kit.
3. Demonstrate practical uses of the competency standards tool-kit including:
 - 3.1 Self-assessment using competency standards;
 - 3.2 Professional development planning;
 - 3.3 Developing a professional portfolio;
 - 3.4 Performance assessment by a peer and/or employer.
4. Identify key resources that will be useful for self-assessment, professional development planning, professional portfolio development and performance assessment including:
 - 4.1 Competency standards for nurses in general practice;
 - 4.2 Using competency standards for professional development purposes;
 - 4.3 Self-assessment tool;
 - 4.4 Professional development plan template;
 - 4.5 Professional portfolio resource;
 - 4.6 Resources for nurses in general practice.
5. Discuss other uses for the competency standards and other competency standards that may be relevant.
6. List and briefly discuss the resources available on the competency standards website:
 - Tool-kit introduction;
 - Competency standards for nurses in general practice;
 - Competency standards for the registered nurse in general practice;

- Competency standards for the enrolled nurse in general practice;
- Role statement for the registered nurse in general practice;
- Using the competency standards for professional development purposes;
- Self-assessment for the registered nurse in general practice;
- Professional development plan (registered nurse);
- Template for a professional development plan;
- Professional portfolio (registered nurse);
- Sample job description for a registered nurse in general practice;
- Performance management tool for registered nurses in general practice;
- Scope of nursing practice;
- Professional supervision of enrolled nurses;
- Advanced registered nurses;
- Resources for registered nurses in general practice;
- Glossary;
- Role statement for enrolled nurses in general practice;
- Self-assessment for the enrolled nurse in general practice;
- Professional development plan (enrolled nurse);
- Template for a professional development plan;
- Professional portfolio (enrolled nurse);
- Sample job description for an enrolled nurse in general practice;
- Performance management tool for enrolled nurses in general practice;
- Resources for enrolled nurses in general practice;
- Using the competency standards for employment purposes;
- Orientation/induction for the registered nurse;
- Orientation/induction for the enrolled nurse;
- Course outline;
- Online evaluation form.

Instructional Resources

1. Copy of key resources for each participant
2. Overhead projector or PowerPoint presentation
3. White board

Assessment/Evaluation

1. Group discussion
2. Questioning
3. Course evaluation form